



CLALLAM 2 FIRE-RESCUE

P.O. Box 1391, Port Angeles, WA 98362 • 360-457-2550 • www.clallamfire2.org

Jake Patterson
Fire Chief

Keith Cortner
Commissioner

Steve Hopf
Commissioner

Dan Huff
Commissioner

Special Meeting Minutes

There will be a special meeting of the Board of Commissioners
Tuesday, October 14, 2025 at 10 AM

Present:

Dan A. Huff, Vice Chair
Steven G. Hopf, Commissioner
Jake Patterson, Fire Chief
Kevin Denton, Deputy Fire Chief
Heather Catuzo, Board Secretary

Absent:

Keith C. Cortner, Chairman

Guests:

Tyler Gear
Erik Sundin

Call to Order

Commissioner Huff called the meeting to order at 10:00 AM.

Pledge of Allegiance

Commissioner Huff led the pledge of allegiance.

Public Comments None offered

New Business

1. 2026 Preliminary Budget: Discussion

Line items within the draft 2026 budget were discussed including:

- Capital expenditures including fire hose
- Housing at Station 22. The perc test and septic system were discussed.
- Ground Emergency Medical Transport revenue: timing of payments, amounts, and how to budget in the future.
- Timber revenue: timing of payments, amounts, and how to budget in the future.
- Fleet equipment and replacement fund long-term viability. Commissioner Huff discussed adding unplanned and unbudgeted revenues to fund to keep the fund viable for longer.

Adjournment

With no further business to be conducted, Commissioner Hopf made a motion to adjourn. Commissioner Huff provided a second to the motion and with no discussion, the motion carried unanimously. Commissioner Huff adjourned the meeting at 11:13 AM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'K. Cortner', written over a horizontal line.

Keith C. Cortner, Chairman

A handwritten signature in black ink, appearing to read 'Heather Catuzo', written over a horizontal line.

Heather Catuzo, Board Secretary