



CLALLAM 2 FIRE-RESCUE

P.O. Box 1391, Port Angeles, WA 98362 • 360-457-2550 • www.clallamfire2.org

Jake Patterson
Fire Chief

Keith Cortner
Commissioner

Steve Hopf
Commissioner

Dan Huff
Commissioner

Work Session Minutes

Tuesday, October 13, 2026 at 10:00 AM
1212 E 1st Street, Port Angeles, WA 98362

Present:

Keith C. Cortner, Chairman
Dan A. Huff, Vice Chair
Steven G. Hopf, Commissioner
Jake Patterson, Fire Chief
Kevin Denton, Deputy Fire Chief

Heather Catuzo, Board Secretary

Guests:

None

Call to Order

Chairman Cortner called the meeting to order at 10:00 AM.

Pledge of Allegiance

Chairman Cortner led the pledge of allegiance.

Consent Agenda

1. Voucher approval in the amount of \$3,498.07
2. October 6, 2026 payroll in the amount of \$138,584.32

Board Action: Commissioner Hopf made a motion to accept the consent agenda. Commissioner Huff provided a second to the motion and with no discussion, the motion carried unanimously.

Public Comments None offered.

Executive Session per RCW 42.30.110 (1)(g) to evaluate the qualifications of an applicant for public employment.

No executive session was needed.

New Business:

1. District Staffing: Discussion

Chief Patterson discussed staffing problems relating to paramedic shortages. Options considered included browning/blacking out station 22 on days where staffing is limited, filling vacancies with volunteers, adding additional part time employees on shift, and issuing mandatory overtime for shift coverage. The consensus of the board was to staff by any means necessary and keep both stations open.

2. Draft 2027 Budget: Discussion

The budget was discussed. Several land improvements were suggested. Estimates will be obtained and discussed at the next meeting. The Board discussed projected increases in the overall operating budget and projected revenues.

Adjournment

With no further business to be conducted, Commissioner Huff made a motion to adjourn. Commissioner Hopf provided a second to the motion, and with no discussion, the motion carried unanimously. Chairman Cortner adjourned the meeting at 11:48 AM.

Respectfully Submitted,



Keith C. Cortner, Chairman



Heather Catuzo, Board Secretary