



CLALLAM 2 FIRE-RESCUE

P.O. Box 1391, Port Angeles, WA 98362 • 360-457-2550 • www.clallamfire2.org

Jake Patterson
Fire Chief

Keith Cortner
Commissioner

Steve Hopf
Commissioner

Dan Huff
Commissioner

Work Session Minutes

Tuesday, February 13, 2024 at 10 AM
1212 E First Street, Port Angeles, WA 98362

Present:

Keith C. Cortner, Chairman
Dan A. Huff, Vice Chair
Steven G. Hopf, Commissioner
Jake Patterson, Fire Chief

Justin Grider, Deputy Fire Chief
Heather Catuzo, Board Secretary

Guests:

Erik Sundin

Call to Order of Work Session

Chairman Cortner called the meeting to order at 10:00 AM.

Pledge of Allegiance

Chief Patterson led the pledge of allegiance.

New Business

1. District finances, future funding, and levies: Action is expected to be taken regarding 2024 levies

Chief Patterson asked for direction on levies in 2024. After discussion of types of levies, amounts that could be raised, and length of levy terms, the board asked Chief Patterson to prepare documents for the following:

- A fire levy for 1.50/1,000 to be added to the August primary election and the November general election, if it fails on the primary ballot. The increase would be .54/1,000. The request would be for a permanent levy with cost of living elevators annually, using the June-June Seattle-Tacoma CPI.
- An EMS levy for .50/1,000 renewable in 10 years with voter approval to be added to the August primary election and the November general election, if it fails on the primary ballot.

Chief Patterson will ask the attorney to draw up the resolutions for Board approval.

2. Staffing: Discussion


With Chief Grider's resignation, Chief Patterson discussed diverting the remainder of the Deputy Chief salary to retain line staff. Chairman Cortner expressed concern regarding not filling the Deputy Chief position. The Board discussed when the position would be filled, depending on the ballot measures but deferred to Chief Patterson's judgement on the timing of recruiting for a Deputy Fire Chief.

Public Comments None offered

Adjournment

With no further business to be conducted, Commissioner Hopf made a motion to adjourn. Commissioner Huff provided a second to the motion and with no discussion, the motion carried unanimously. Chairman Cortner adjourned the meeting at 12:05 PM.

Respectfully Submitted,



Keith C. Cortner, Chairman



Heather Catuzo, Board Secretary